



3-13-2020

To our valued clients,

The outbreak of the Coronavirus has created new and, unfortunately, significant challenges in our business and personal lives. In response, Geneva Worldwide has instituted a series of hygienic and work remote protocols throughout our office designed to protect the health and safety of our colleagues, staff, and clients. We are set up internally for a complete work remote environment should the situation warrant and have contingency plans in place to offer our customers language services through various mediums, including telephonic and video remote interpreting, to augment our onsite interpreting services when appropriate.

Further, we have instituted a host of internal procedures that have our team ready for any number of contingencies in case further Government restrictions are placed on either travel or congregation. Our goal is to ensure that our clients' language needs are uninterrupted and will continue to manage through and work with you in this ever-changing environment.

We hope that each of you remains healthy and safe throughout this most challenging period, and please reach out to our team for any ongoing questions, concerns, and language needs you may have. We have a dedicated email address for any COVID-19 related inquiries (covid@genevaworldwide.com).

Craig Buckstein, CEO
GENEVAWORLDWIDE, INC